

Nephrology Physicians, LLC
Statement of Financial Policy

Nephrology Physicians, LLC. is a provider for many insurance plans. We will be listed in your group's provider list if we are participating in your plan. We will bill your insurance directly and receive payment directly from them. However, to avoid any confusion, be aware that we do expect payment of any applicable deductibles, co-payments or co-insurance amounts at the time of service. Also, any services that your insurance will not cover are your responsibility for payment.

If your insurance requires prior authorization for any of your services here at our office, and if this authorization has not been obtained before your visit, you will be expected to pay for all charges incurred that are not paid by your insurance carrier. If your insurance subsequently authorizes today's services, your payment will be refunded to you upon receipt of the insurance payment.

If we are not a participating provider for your insurance plan, we will still bill your insurance directly once you have provided us with complete information to do so. You may receive a statement for the entire charge prior to your insurance paying. You may wait to pay us for 30 days until your insurance has paid. If your insurance has not paid after 30 days you will be required to submit full payment for services.

If you do not have insurance, payment is expected at the time of service. We accept Visa and Mastercard for your convenience. If payment in full is not possible at the time of service, payment plans are available and can be arranged with our Billing office prior to your office visit.

We charge what is usual and customary for our area. You are responsible for payment regardless of an insurance company's arbitrary determination of usual and customary rates. However, please note: our practice participates in many managed health care plans with which we honor contracted fees arrangements.

Statements are mailed monthly to patients with an outstanding balance. All balances are expected to be paid upon receipt. Please contact the billing office at (574) 273-6787 option #4 to make payment arrangements.

Billing office hours are 8:00 A.M. to 5:00 P.M., Monday thru Friday. If you reach our voice mail, please leave a detailed message and we will return your call as soon as possible. Our Billing office voice mail is also available after hours.

I have read and understand Nephrology Physician's financial and claims filing policies.

PRINT PATIENT NAME _____

Patient Signature _____ Date _____

Responsible Party Signature _____ Date _____